

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: BUSINESS OPERATIONS MANAGEMENT Level G, Pay Grade 14

| | |
|---|---|
| LEVEL DEFINITION | This level covers positions responsible for strategic management of one or more divisions in a complex business operation. |
| TYPICAL RESPONSIBILITIES | May include: providing strategic management of one or more divisions in a complex business operation; developing strategic business plans and approving annual goals for the divisional area(s); developing and controlling annual operating budget to meet revenue targets; and developing business relationships with key clients, partners and stakeholders. |
| DECISION MAKING /LEVEL OF ACCOUNTABILITY | Makes decisions regarding the development and execution of business plans and the annual operating budget for the division(s) |
| SUPERVISION RECEIVED | Works at management level within a mandate. Work is reviewed in terms of achievement of long-term strategic goals and profitability. |
| SUPERVISION EXERCISED | Manages staff directly and indirectly through a hierarchy of subordinate managers. |
| MINIMUM QUALIFICATIONS | Undergraduate degree in relevant discipline. Minimum of ten years of related experience, or the equivalent combination of education and experience. |

Updated: July 1, 2019