

# M&P OCCUPATIONAL GUIDELINE

## JOB FAMILY: HEALTH, SAFETY & ENVIRONMENT Level D, Pay Grade 12

<b>LEVEL DEFINITION</b>	Positions at this level are responsible for the successful operation of an occupational health and safety division, a research health and safety division, or an environmental safety division that is University-wide.
<b>TYPICAL RESPONSIBILITIES</b>	May include: developing, promoting and managing multiple diverse programs within a division area that are University-wide; providing leadership and direction to multiple professional staff; providing leadership in the identification of significant impacts and developing objectives and targets to reduce these impacts; promoting awareness by developing appropriate strategies and work plans.
<b>DECISION MAKING /LEVEL OF ACCOUNTABILITY</b>	Accountable for the success and operations of multiple diverse programs with a division area with University-wide impact.
<b>SUPERVISION RECEIVED</b>	Works in full latitude within a mandate, under direction of the head of the unit.
<b>SUPERVISION EXERCISED</b>	Full management of staff, including hiring, evaluating performance, disciplining and termination.
<b>MINIMUM QUALIFICATIONS</b>	Undergraduate degree in a relevant discipline. Minimum of six years experience including at least four years in an area of specialization as well as management experience, or the equivalent combination of education and experience.