M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: INFORMATION SYSTEMS & TECHNOLOGY
Level E2, Pay Grade 14

LEVEL DEFINITION	This level covers positions responsible for managing core enterprise projects encompassing large, multi-faceted information systems; or providing highly specialized technical expertise and mentoring in areas of new technological development.
TYPICAL RESPONSIBILITIES	May include: managing core enterprise projects encompassing large, multi-faceted information systems; developing large-scale project plans; preparing budgets and cost/benefit evaluations; managing consultants and contracts; designing, developing and implementing advanced operating and network systems software; contributing highly specialized and advanced technical expertise to the broader organization; mentoring in areas of new technological development; analysing emerging trends advising senior management technological advancements; providing technical leadership for the implementation of leading-edge computing strategies; and representing the University at national and international level.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Makes decisions regarding management of core enterprise projects or new areas for technological development impacting the future direction of university-wide computing systems, services and networks.
SUPERVISION RECEIVED	Works within general technical and administrative parameters. Work is reviewed in terms of technical vision and the achievement of specific strategic goals.
SUPERVISION EXERCISED	May manage staff directly and indirectly through subordinates.
MINIMUM QUALIFICATIONS	Undergraduate degree in a relevant discipline. Post-graduate degree may be required for specialized positions. Minimum of nine years of related experience, or the equivalent combination of education and experience. Supervisory experience may be required. Technical expertise in a highly specialized area required.