M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: INSTITUTIONAL ANALYSIS
Level C, Pay Grade 10

LEVEL DEFINITION	This level covers positions responsible for identifying, determining and evaluating data analysis needs and/or leading planning, designing, conducting and implementing large scale, complex projects.
TYPICAL RESPONSIBILITIES	May include: identifying key research and evaluation needs to support strategic planning and decision-making. planning, designing, implementing, and communicating the evaluation and performance monitoring of complex programs and strategic initiatives; developing metrics to measure performance of strategic plans; managing large and complex research analytics projects; conducting analysis on large datasets and making recommendations.
DECISION MAKING /LEVEL OF ACCOUNTABILITY	Makes decisions regarding the design of research methodologies and data analysis needs.
SUPERVISION RECEIVED	Makes decisions regarding the design of research methodologies and data analysis needs.
SUPERVISION EXERCISED	Directs the work of professional and support staff.
MINIMUM QUALIFICATIONS	Post-graduate degree in a relevant discipline. Minimum of six years of related experience, or the equivalent combination of education and experience.

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