

Employee name:

D	DENTAL	M	MEDICAL	U	UNION BUSINESS
F	FLEX	*O	OTHER ABSENCES	V	VACATION
B	BANKED OT	*S	SICK (uncertified)	W	WSBC LEAVE
*L	LATE	*SC	SICK (certified)	X	PERIOD OF LEAVE
*Actioned daily by supervisor. Dates divided vertically to denote half days (left: AM/right: PM)					

Statutory holidays observed

Weekends

Payday (all employees)

[illegible]