

# M&P OCCUPATIONAL GUIDELINE

## JOB FAMILY: ATHLETICS & RECREATION Level E, Pay Grade 14

<b>LEVEL DEFINITION</b>	This level covers positions responsible for managing an athletic or recreation division comprised of multiple units.
<b>TYPICAL RESPONSIBILITIES</b>	May include: managing all athletic or recreation units within a division; developing long-term plans for campus recreation programs; determining division service goals, objectives, and policies; managing division service operations and programs; ensuring that all unit budgets meet revenue/expense targets and establishing overall strategic plans for the athletic or recreation division.
<b>DECISION MAKING /LEVEL OF ACCOUNTABILITY</b>	Makes decisions regarding the strategic planning for a division.
<b>SUPERVISION RECEIVED</b>	Works with considerable latitude within broad parameters. Work is reviewed in terms of achievement of goals.
<b>SUPERVISION EXERCISED</b>	Manages and oversees operations of a division. Manages staff that includes other management, clerical and coaching staff directly and indirectly through subordinate staff.
<b>MINIMUM QUALIFICATIONS</b>	Undergraduate degree in a relevant discipline. Minimum of nine years of related experience, or the equivalent combination of education and experience.