

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: INDUSTRY LIAISON

Level C, Pay Grade 11

<p>LEVEL DEFINITION</p>	<p>This level covers two distinct groupings of positions, Sponsored Research and Technology Transfer.</p> <p>Sponsored Research (SR drafting, negotiating and managing complex research related legal contracts; providing guidance on research administrative activities and process, or</p> <p>Technology Transfer (TT evaluating, developing, and commercialization of technology developed/invented within UBC; contract negotiations with industry; and managing intellectual property and license compliance.</p>
<p>TYPICAL RESPONSIBILITIES</p>	<p>Sponsored Research (SR): managing, negotiating, and administrating complex legal research agreements with government, not-for-profit, or industry partners; liaison between other University units for the establishment of accounts and tracking of industry / government funds.</p> <p>Technology Transfer (TT): evaluating technologies for intellectual property, market, and competitiveness to assess commercial potential; preparing the protection of University intellectual property; marketing technologies and licensing technologies to businesses; developing and implementing procedures in the filing and prosecution of the University's patent portfolio; collaborating with researchers in the preparation of grants related to the commercialization of a technology; reviewing legal agreements to establish rights and obligation between UBC and its licensees of technology</p>
<p>DECISION MAKING /LEVEL OF ACCOUNTABILITY</p>	<p>(SR) Makes professional decisions regarding the interpretation and negotiation of contracts, Accountable for the accuracy, and reliability of the work that must conform to Canadian and BC laws, as well as University policies. Decisions affect internal as well as external stakeholders and can have significant political, financial, or legal consequences on the University.</p> <p>TT; Makes professional decisions regarding the evaluation of technologies for commercialization and the protection of the University's intellectual property. Decisions and actions could jeopardize the University's ability to successfully obtain intellectual property protection, meet its obligations under legal agreements, or lead to significant financial loss, any of which may affect the University's reputation, lead to loss of economic opportunity, or create exposure to legal liability.</p>

SUPERVISION RECEIVED	Works with wide latitude under the supervision of a Manager. Work is reviewed in terms of achievement of goals and objectives.
SUPERVISION EXERCISED	Manages professional or support staff and has functional management over other groups.
MINIMUM QUALIFICATIONS	Undergraduate degree in a relevant discipline. Minimum of six years of related experience in sponsored research or technology transfer, or the equivalent combination of education and experience.

Updated January 1, 2024