

M&P OCCUPATIONAL GUIDELINE

JOB FAMILY: INDUSTRY LIAISON

Level D, Pay Grade 12

LEVEL DEFINITION	<p>This level covers two distinct groupings of positions responsible for:</p> <p>Sponsored Research: drafting negotiating, and managing highly complex sponsored research agreements, such as multi-party collaborative research agreements, or</p> <p>Technology Transfer: responsible for the evaluation, development, and commercialization of technologies for specific universal impact, and negotiation of licenses, or drafting/managing more complex patents or special projects with industry.</p>
TYPICAL RESPONSIBILITIES	<p>Sponsored Research (SR): drafting, reviewing, and negotiating legal documents; liaison with other University units in the establishment of accounts and matching industry / government funds and project links, and overseeing the administration of the contract through to receipt of funds. Responsible for training and managing junior contracts persons.</p> <p>Technology Transfer (TT): developing and analyzing research proposals to enable new opportunities for specific social or economic impact; negotiating technology license agreements; managing special projects with key innovation partners or pertaining to technology development funding; designing and facilitating workshops on contract or intellectual property legal matters.</p>
DECISION MAKING /LEVEL OF ACCOUNTABILITY	<p>(SR) Makes professional decisions regarding negotiating and managing research agreements. Accountable for the accuracy, and reliability of the work that must conform to Canadian and BC laws, as well as University Policies,</p> <p>(TT) Makes professional decisions regarding legal or business matters on technologies, contracts or patents; formulating opinions providing the resolution of litigious matters either as it relates to contracts or patents. Recommendations and decisions affect the prioritization and realization of business and social impact opportunities.</p>
SUPERVISION RECEIVED	<p>Works with full latitude under the supervision of a Manager or Associate Director. Work is reviewed in terms of adherence to broad professional standards.</p>

SUPERVISION EXERCISED	Manages professional or support staff and has functional management over other groups. Directs and instructs external patent counsel, or external corporate counsel.
MINIMUM QUALIFICATIONS	Post Graduate degree in a related discipline. Minimum of seven years of related experience in intellectual property or the execution of contractual agreements, or the equivalent combination of education and experience.

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